

VFW POST NO. 2814
9555 MORRO RD.
ATASCADERO, CA 93422



HALL RENTAL AGREEMENT

1. VFW Post No, 2814 reserves the right to refuse service to anyone.
2. The post is a SMOKE-FREE facility. Smoking is not allowed in the building or within 20 feet of any outside door or window.
3. All renters and guests will adhere to all posted rules as well as local, state and federal laws.
4. All alcoholic drinks and beverages must be purchased at the canteen. No outside Alcohol (BYOB) is permitted.
5. The renter of the facility is responsible to have a licensed security guard present for each fifty (50) people attending the party or function. The Post will provide a list of authorized Security Agencies.
6. Charges to rent the facility are:

	<u>Non-Member</u>	<u>Member/Veteran</u>
Rental of hall	\$250.00	\$100.00
Rental of Kitchen	\$100.00	\$50.00
Cost of Bartender	\$15.50 per hour (if required)	
Deposit for Damages/ Cleaning	\$ 200.00	\$ 100.00

7. Renter will secure an Event Liability Policy with a \$1,000,000. Limit of Liability, naming the VFW Post 2814 and the VFW Post 2814 Auxillary as Additional Insured's. A copy of the Certificate of Insurance provided by the Event Insurance Carrier must be provided to the Post, prior to the event.

8. Renter is to check the facility when opening and closing:

- Check condition of stove and oven – clean, no grease, turned off properly.
- Trash to be taken to the dumpster.
- Restrooms clean, trash picked up and emptied, counter-tops dry
- If kitchen is used, kitchen floor must be swept and mopped.
- Tables and chairs to be cleaned and placed in original location.

Note: If damages occur or premises are left in an unacceptable condition, costs to repair or clean will be taken from the security deposit. If these costs exceed the amount of the deposit, renter will pay the difference.

Renters are responsible for fires, theft and any damages occurring during or as a result of the event.

Any cancellation of this event and rental agreement must be at least fourteen (14) days prior to the scheduled event. If cancellation is less than fourteen (14) days, the renter understands that the security deposit will be forfeited.

I, _____, understand that VFW Post 2814 is released from any and all responsibility or obligation that can occur directly or indirectly resulting from this event and any losses incurred by renter or guests will be their sole responsibility.

Name: _____ Event: _____

Date/Time of Event _____

Veteran/Member No: _____ Organization: _____

Organization: _____ Non-profit YES _____ NO _____

Address: _____

Telephone: _____ Rental Amount: _____ Deposit: _____

Renters Signature: _____ Date: _____

House Committee Chairman/Canteen Manager Signature: _____